

2010 Exhibitor Instructions



ATLANTIC CITY
I N - W A T E R
P O W E R B O A T
& B R O K E R A G E
Y A C H T S H O W[®]

SEPT 9 - 12, 2010

FARLEY STATE MARINA ADJACENT
TO TRUMP MARINA HOTEL CASINO

WWW.ACINWATERBOATSHOW.COM

**IN-WATER POWER BOAT SHOW, INC.
1650 Market Street, 36th Floor
Philadelphia, PA 19103**

Dear Exhibitor:

Please read the following instructions carefully. There are some changes since previous shows.

We appreciate your cooperation and wish you much success at the show.

Thank you.

**Sincerely,
In-Water Power Boat Show, Inc.**

**THE 26th ANNUAL ATLANTIC CITY IN-WATER
POWER BOAT & BROKERAGE YACHT SHOW**

SEPTEMBER 9-12, 2010

o EXHIBITOR INSTRUCTIONS o

PAYMENT OF SPACE BALANCE: No one will be allowed to move in unless his/her balances have been paid. There will be no exceptions. If you wish to pay by credit card, please call us at 215-732-8001.

SHOW HOURS:

Thursday & Friday 11am-7pm

Saturday 10am-7pm

Sunday 10am-6pm

*******MANDATORY: ALL BOAT DEALERS ARE REQUIRED TO
PROVIDE SHOW MANAGEMENT WITH A DIAGRAM OF THEIR
DISPALY SPACE NO LATER THAN AUGUST 27th, 2010.**

BOAT DEALERS IN WATER:

E & F Piers: Tuesday, September 7th, starting at 8am until 7pm.

E & F Piers: Wednesday, September 8th, starting at 8am until 7pm.

Vendors need to bring their own carts. No carts will be supplied by Farley State Marina.

BOOTH EXHIBITORS (10'X9'):

Wednesday, September 8th, starting at 10am until 7pm.

Thursday, September 9th, starting at 7am until 9am.

Vendors need to bring their own carts. No carts will be supplied by Farley State Marina.

Marine Office working channel is **65 ALPHA**.

MOVE-OUT SCHEDULE:

Move out days is:

Sunday, September 12th, 6:30pm to 11pm

Monday, September 13th, 8am to 3pm

*****ALL BOATS MUST BE OUT OF THEIR SLIPS BY MONDAY
AFTERNOON, SEPTEMBER 13th, 2010 AT 3:00 P. M., OR THE MARINA
WILL CHARGE YOU FOR EACH DAY YOUR BOAT IS DOCKED THERE.**

LOADING/UNLOADING AREAS:

All vehicles must be removed from exhibit area as soon as they are unloaded. Vehicles are not permitted to remain after they have been unloaded.

CREDENTIALS: The enclosed form must be completed and returned to:

In-Water Power Boat Show, Inc.
1650 Market Street, 36th Floor
Philadelphia, PA 19103
FAX: 215-732-8266

THIS FORM MUST BE RETURNED NO LATER THAN AUGUST 27th, 2010.

PLEASE RETURN FORM AS SOON AS POSSIBLE. You will be able to pick up your credentials (Working Passes) at the Registration Table. **Booth exhibitors (9' x 10')** are allowed 4 Working Passes. **Marine Industry Tent exhibitors (20' x 20')** are allowed 8 Working Passes. **Boat Dealers (in-water displays)** are allowed 10 Working Passes. Please fill in the form with **ONLY the name of employees who will be working in your exhibit.** **No one under the age of sixteen will be issued a working credential.** If you desire more than the allowed number of working passes, you may purchase them at the Registration Table for \$5.00 per working credential.

*******INSURANCE:**

MANDATORY. Every exhibitor must provide In-Water-Power Boat Show, Inc. **Insurance naming In-Water Power Boat Show, Inc. to their liability coverage for any claims or occurrences that take place relating to the exhibitors activities at the show by August 27th, 2010.** Riders to existing policies for personal liability and property damage can be obtained through your insurance agent. Please have them faxed to Jerry Flaxman at 215-732-8266. **YOU WILL NOT BE ABLE TO SET UP YOUR EXHIBIT IF WE DO NOT HAVE YOUR CERTIFICATE.**

PHONE SERVICE: Please call Verizon at 1-800-427-9977, to get your hook up.

MESSAGES: Exhibitors will not be called to the telephone. Please do not have personal calls made to the Show Office or Marina Office. Also, make sure your clientele have cell phone numbers to reach you at your display.

*******PARKING:** Parking facilities are available onsite at Trump Marina Hotel Casino parking lot for a nominal cost. **DO NOT PARK YOUR VEHICLE ALONG THE STREET FOR ANY REASON OR YOU WILL BE TOWED.**

SECURITY: The In-Water Power Boat Show, Inc, will provide Security. We suggest covering or securing all small items. Any customer purchasing merchandise and removing it from the Show must be given a sales slip. If you have any valuable items in your vehicle during move-in, do not leave them unattended.

VIDEO TAPE PLAYERS, MOVIE PLAYERS, and AMPLIFIERS: Use of this equipment must not interfere with other exhibitors.

STAYING ON BOATS OVERNIGHT: Any exhibitor staying overnight on a boat must get a pass from the Marina Office and check in and out at the main gate. The exhibitor must notify a security guard of this.

SAFETY INSPECTION: A SAFETY INSPECTION WILL BE CONDUCTED BY SHOW MANAGEMENT EACH DAY. If necessary, the exhibitor is required to correct any safety hazard. Boarding devices, signs and other exhibit materials placed on the dock must not protrude more than 24” from the edge of the dock. Exhibitors should keep in mind that during peak hours the docks are very crowded, and materials placed on them may be a safety hazard to the show visitors, other exhibitors and yourself.

BOATS IN WATER: All in water exhibitors must provide their own dock lines and extension cords.

ELECTRIC: You must provide your own “Y” adapter and bring your own extension cords. Under no circumstances can any booth plug into a berth holder’s electric.

- 1) E PIER 50 AMP Service available
- 2) F PIER 50 AMP Service available

WARNING: The Farley State Marina regulations prohibits exhibitors from drilling holes, nailing or attaching anything to the docks or piers, or pilings, or altering them in any way. Failure to abide by this rule will result in expulsion from the show and being billed by the Farley State Marina for any damage or repairs.

SHOW DECORATOR: please call Vista Convention Services at 609-485-2421, for all your decorating needs. (i.e. rugs, more tables, more chairs, etc.)

ACCOMODATIONS:

FOR TRUMP MARINA HOTEL CASINO
EXHIBITOR ROOM RESERVATIONS

THERE ARE ONLY A LIMITED NUMBER OF ROOMS WHICH ARE SUBJECT TO AVAILABILITY. ALL RESERVATIONS MUST BE MADE BY AUGUST 27, 2010. ROOMS MUST BE GUARANTEED BY A MAJOR CREDIT CARD. ALL ROOMS FOR TUESDAY (9/7), WEDNESDAY (9/8), THURSDAY (9/9), AND SUNDAY (9/12) ARE \$69.00 PER NIGHT PER ROOM PLUS TAX. FRIDAY (9/10) ARE \$129 PER NIGHT PER ROOM PLUS TAX. SATURDAY (9/11) ARE \$209.00 PER NIGHT PER ROOM PLUS TAX. A \$15.00 CHARGE FOR EACH ADDITIONAL PERSON, TRIPLE OR QUAD OCCUPANCY. PLEASE CALL 1-800-777-8477, OPTION #5, STATE THAT YOU ARE WITH AC IN-WATER BOAT SHOW TO MAKE YOUR RESERVATIONS AND RECEIVE THE GROUP RATE.

REQUEST FOR EXHIBITOR CREDENTIALS
(Please Type or Print)

FORM MUST BE RETURNED NO LATER THAN AUGUST 27th, 2010

DATE _____

NAME OF COMPANY _____

The following persons will work in our exhibit on a full time basis.

Booth exhibitors (9' x 10') are allowed (4) working passes (credentials).

Marine Industry Tent exhibitors (20' x 20') are allowed (8) working passes (credentials).

Boat dealers in water are allowed (10) working passes (credentials).

1) _____ 5) _____

2) _____ 6) _____

3) _____ 7) _____

4)* _____ 8)** _____

*(BOOTH EXHIBITOR (9' x 10') LIMIT)

** (MARINE INDUSTRY TENT (20' X 20') LIMIT)

9) _____

10) _____

NOTE: DO NOT REQUEST CREDENTIALS FOR PERSONS OTHER THAN EMPLOYEES WHO WILL ACTUALLY WORK YOUR EXHIBIT. NO ONE UNDER THE AGE OF SIXTEEN WILL BE ISSUED A WORKING CREDENTIAL. DO NOT PUT CREDENTIALS IN WILL-CALL. DO NOT GIVE OUT YOUR CREDENTIALS TO YOUR CUSTOMERS. ANYONE CAUGHT USING EXHIBITOR BADGES FOR NON-STAFF WILL BE BARRED FROM THE SHOW AND DENIED RE-ENTRY!

Mail or Fax completed form **IMMEDIATELY** to:

In-Water Power Boat Show, Inc.

1650 Market Street, 36th Floor

Philadelphia, PA 19103

Contact: Jerry Flaxman
(215) 732-8001 or FAX (215) 732-8266

EXHIBITOR GUEST VIP TICKET ORDER FORM

All In-Water Bulk Space Exhibitors will receive ten (20) complimentary VIP Tickets. All Marine Industry Tent Exhibitors (20' x 20') will receive eight (16) complimentary VIP Tickets. All Booth Exhibitors (9' x 10') will receive four (8) complimentary VIP Tickets. All other VIP Ticket requests must be ordered and paid for **prior** to show at a rate of \$5.00 per ticket. Beginning September 9th-12th all exhibitor tickets will cost \$8.00 per ticket. We strongly advise that you plan ahead and purchase enough tickets in advance to cover all your invited guests. **TICKET ORDERS DUE NO LATER THAN AUGUST 27th, 2010.** ****VIP Tickets will be sold at the show at the registration table but are limited. If you wish to pay by credit card, please call us at 215-732-8001.

All ticket sales are final; no tickets will be refunded after the Boat Show!

Please send me _____ number of tickets at \$5 per person per day.

Total Enclosed: \$ _____

Company _____

Address _____

City _____ State _____ Zip _____

Telephone _____ Fax _____

Authorized by _____

Signature _____

*****RETURN WITH PAYMENT IN FULL TO:

In-Water Power Boat Show, Inc.
1650 Market Street, 36th Floor
Philadelphia, PA 19103

*******MARINE INDUSTRY TENT (20' X 20')
AND BOOTH (10'X 9') TABLE, CHAIRS & 120
AMP ELECTRIC OUTLET. You must fill out
this form and fax it to 215-732-8266 by
August 27th, 2010 or there will not be a table,
chairs or electric at your booth. You are
entitled to one 8' table, 2 chairs and electric
if you request it.**

- Yes, I need electric.**
- Yes, I need one 8' table.**
- Yes, I need two chairs.**
- No, I don't need any of the above.**

CONTACT NAME:_____

COMPANY NAME:_____

BOOTH NUMBER:_____

PHONE NUMBER:_____

**ATLANTIC CITY
IN-WATER
POWER BOAT SHOW**

**TRUMP MARINA HOTEL & CASINO
ATLANTIC CITY, NEW JERSEY
SEPTEMBER 9-12, 2010**



**6804 DELILAH ROAD
PO BOX 3000
PLEASANTVILLE, NJ 08232
Tel: (609) 485-2421 Fax: (609) 485-2392
WWW.VISTACS.COM**

**CONTACT
INFORMATION**

Dear Exhibitor:

Vista Convention Services is pleased to have been selected as the official service contractor for this exposition. We recognize that your participation in this event is a vital part of your firm's marketing program, and we want to do everything possible to make it profitable and rewarding for you.

All questions regarding the convention's policies, space assignments, display limitations, and event schedules should be directed to:

**IN-WATER POWER BOAT SHOW INC.
1650 Market Street
36th Floor
Philadelphia, PA 19103
Tel: (215) 732-8001
Fax: (215) 732-8266**

All questions regarding shipping, storage, furniture, and labor should be directed to:

**Customer Service
VISTA CONVENTION SERVICES
6804 Delilah Road
PO Box 3000
Pleasantville, NJ 08232-0036
Tel: (609) 485-2421
Fax: (609) 485-2392
email: info@vistacs.com**

ATLANTIC CITY IN-WATER POWER BOAT SHOW

TRUMP MARINA HOTEL & CASINO
ATLANTIC CITY, NEW JERSEY
SEPTEMBER 9-12, 2010



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WWW.VISTACS.COM

PAYMENT POLICIES

**DEADLINE DATE:
AUGUST 27, 2010**

PAYMENT OPTIONS

We offer three convenient ways for you to pay for furniture and carpet rentals, material handling, signs and other services provided by Vista Convention Services in our role as the Official Contractors for this show.

1. All checks must be in U.S. funds drawn on a U.S. bank

2. Advance Payment by Company Check

Attach check to order forms. Additionally, although you may choose to pay by company check or cash for charges incurred at show site, we require your signed Payment and Credit Card Charge Authorization Form to be on file with Vista Convention Services in advance to guarantee payment. Please make all checks payable to Vista Convention Services.

3. Wire Transfer in U.S. Funds

Bank information call Vista Convention Services (609) 485-2421 or e-mail: info@vistacs.com

Wire transfers must be initiated and confirmed at least two weeks before move-in.

Wire transfers must include the show name, company name and booth number.

Due to various processing fees we incur from banks clearing wire transfers into our accounts, Vista Convention Services will charge the following fees:

Domestic incoming wire transfer fee: \$25.00

International incoming wire transfer fee: \$35.00

4. Credit Card

Use MasterCard, VISA or American Express. To accept charges, you must complete the PAYMENT AND CREDIT CARD CHARGE AUTHORIZATION form on the following page. For discount rates to apply, Vista Convention Services must receive this form by **AUGUST 27, 2010**.

SHOW SITE ORDERS

To save money, take advantage of the pre-show discounts by ordering as many of your requirements as possible before the Discount Deadline Date. ***For the discount prices to be in effect, your order must be received by the Discount Deadline Date, and payment must accompany your order.*** Orders received after the Discount Deadline Date or made at the Exhibitor Service Desk during the show will be billed at the "standard" prices listed on the various forms.

PAYMENT TERMS

To process your order for services and materials listed in the Exhibitor Service Manual, **we require your signed Payment and Credit Card Charge Authorization Form to be on file** with Vista Convention Services in advance to guarantee payment. Invoices for outstanding balances will be available at the Exhibitor Service Desk for your review and payment. Prepayments will be indicated, and any balance due must be paid in full by cash, check or credit card upon presentation. All payment inquiries should be resolved before you leave the show.

Invoices will be distributed the last day of the show. If you have any concerns about your charges for inbound freight, installation labor, furniture or accessories, please stop by the Exhibitor Service Desk. Charges for these items may not be disputed after the show.

Additionally, Vista Convention Services is authorized to charge the exhibitor's credit card for any charges incurred following the show, i.e., dismantle labor, outbound overtime drayage charges, etc. In these circumstances, Vista will charge the exhibitor's credit card on file, and mail an invoice to the exhibitor, outlining charges which were billed.

All charges payable in U.S. Funds only. Checks, cash, Traveler's checks, MasterCard, VISA and American Express are accepted. ***No telephone orders accepted.***

CANCELLATION POLICY: Items cancelled before the deadline date will be refunded at 50%. **NO REFUNDS AFTER DEADLINE DATE.**

NOTE: All materials are on a rental basis for the duration of the show and remain the property of Vista Convention Services.

Limits of Liability and Responsibility

1. Vista Convention Services shall not be responsible for damage to uncrated materials, material improperly packed, or concealed damage.
2. Vista Convention Services shall not be responsible for loss, theft, or disappearance of exhibitor's material after same has been delivered to exhibitor's booth.
3. Vista Convention Services shall not be responsible for loss, theft, or disappearance of materials before they are picked up from exhibitor's booth for reloading after the Show. Bill-of-lading covering outgoing shipments, which are furnished by Vista Convention Services to exhibitor, will be checked at time of actual pick-up from booth and corrections made where discrepancies occur.
4. Vista Convention Services shall not be responsible for any loss, damage, or delay due to fire, Acts of God, strikes, lockouts or work stoppages of any kind or to any causes beyond its control.
5. Vista Convention Services liability shall be limited to the physical loss or damage to the specific article which is lost or damaged, and in any event Vista Convention Services maximum liability shall be limited to \$.30 per pound per article with a maximum liability of \$50.00 per item, or \$1,000.00 per shipment, whichever is less.
6. Vista Convention Services shall not be liable to any extent whatsoever for any actual, potential or assumed loss of profits or revenues, or for any collateral costs, which may result from any loss or damage to an exhibitor's materials which may make it impossible or impractical to exhibit same.
7. The consignment or delivery of a shipment to Vista Convention Services by an exhibitor, or by any shipper to or on behalf of the exhibitor, shall be construed as an acceptance by such exhibitor (and/or other shipper) of the terms and conditions set forth.

ATLANTIC CITY IN-WATER POWER BOAT SHOW

TRUMP MARINA HOTEL & CASINO
ATLANTIC CITY, NEW JERSEY
SEPTEMBER 9-12, 2010



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STANDARD BOOTH FURNISHINGS & CARPET ORDER FORM

DEADLINE DATE:
AUGUST 27, 2010

Rental price includes delivery to and removal from your booth.

QTY.	DISCOUNT RATES	STANDARD AMT. RATES	
SEATING			
___ Upholstered Arm Chair (black only)	\$.57.75	\$72.25	___
___ Side Chair (black only)	47.50	57.75	___
___ Padded Stool (black only)	62.00	76.25	___

QTY.	DISCOUNT RATES	STANDARD AMT. RATES	
ACCESSORIES			
___ Cocktail Table	57.25	72.25	___
___ Round Pedestal Table (30" h x 30" d)	86.75	107.75	___
___ Round Pedestal Table (42" h x 30" d)	104.25	129.50	___
___ Wastebasket	18.00	21.75	___
___ Easel	36.50	43.25	___
___ Chrome Sign Frame (22" x 28")	69.00	86.50	___
___ Bag Holder	86.50	108.25	___
___ 8' Stanchion	26.50	33.50	___
___ Crossbar	26.50	33.50	___
___ Garment Rack	75.25	93.25	___
___ Literature Rack	139.50	160.75	___

STANDARD CARPET

Price includes installation & taping front edge.

No guarantee of color match when ordering multiple carpets.

___ 9' x 10'	132.50	162.00	___
___ 9' x 20'	265.00	324.00	___
___ 9' x 30'	397.50	486.00	___
___ 9' x 40'	530.00	648.00	___
___ 9' x 50'	662.50	810.00	___

Circle color: Blue Burgundy Gray Teal Red Purple Black Hunter Green

CUSTOM SIZE CARPET

Price includes installation to fit booth space, protective covering, and edges taped.

INDICATE OVERALL DIMENSIONS:

___ ft. x ___ ft. (100 sq. ft. minimum) \$2.80 sq. ft. \$4.30 sq. ft. ___

Circle color: Blue Burgundy Gray Teal Red Purple Black Hunter Green

CARPET PADDING

INDICATE OVERALL DIMENSION:

___ ft. x ___ ft. (100 sq. ft. minimum) \$1.30 sq. ft. \$1.50 sq. ft. ___

QTY.	DISCOUNT RATES	STANDARD AMT. RATES	
DRAPED DISPLAY TABLES - 30" HIGH			
Price includes white vinyl top & 3 sides			
Circle color: Blue Black Burgundy Purple Gray Red Teal White Hunter Green			

___ 2' x 4' x 30"	\$92.25	\$115.00	___
___ 2' x 6' x 30"	109.00	136.25	___
___ 2' x 8' x 30"	127.75	159.50	___

DRAPED DISPLAY TABLES - 42" COUNTER HIGH

Price includes white vinyl top & 3 sides

Circle color: Blue Black Burgundy Purple Gray Red Teal
White Hunter Green

___ 2' x 4' x 42"	122.00	147.00	___
___ 2' x 6' x 42"	140.00	167.00	___
___ 2' x 8' x 42"	150.25	187.75	___

UNDRAPED DISPLAY TABLES - 30" HIGH

___ 2' x 4' x 30"	42.50	52.75	___
___ 2' x 6' x 30"	50.00	62.00	___
___ 2' x 8' x 30"	59.75	72.50	___

UNDRAPED DISPLAY TABLES - 42" HIGH

___ 2' x 4' x 42"	54.75	66.50	___
___ 2' x 6' x 42"	61.50	76.25	___
___ 2' x 8' x 42"	71.25	88.00	___

DRAPED RISERS

White Vinyl			
___ 4' One Step	42.00	51.00	___
___ 6' One Step	49.75	62.00	___

MISCELLANEOUS

___ 3' Black Stanchion/Pull out Tape	52.00	67.00	___
(7 1/2 ft. lengths)			

PAYMENT POLICY: Payment in full of rental charges including applicable tax, must accompany your advance order prior to Deadline Date to qualify for discount rates. All orders received after deadline date or placed at the the Service Desk will be invoiced at standard rates. Invoices must be settled at the Service Desk prior to show closing. No telephone orders accepted. **CANCELLATION POLICY:** Items cancelled before the deadline date will be refunded at 50%. **NO REFUNDS AFTER DEADLINE DATE.**

ALL CHARGES SUBJECT TO NJ SALES TAX (7%)
FULL PAYMENT MUST ACCOMPANY ORDER
TOTAL ALL ITEMS ORDERED
ATTACH TO ORDER RECAP & CREDIT CARD AUTHORIZATION FORM
ENTER TOTAL

Company Name _____ Booth # _____
Street Address _____ Phone # _____
City _____ State _____ Zip _____ Fax# _____
Ordered by (Print or Type) _____ E-Mail _____
Signature _____ Title _____

MAIL OR FAX TO VISTA CONVENTION SERVICES BEFORE DEADLINE DATE

ATLANTIC CITY IN-WATER POWER BOAT SHOW



SHOWCASE ORDER FORM

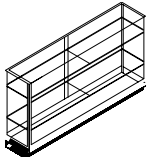
TRUMP MARINA HOTEL & CASINO
ATLANTIC CITY, NEW JERSEY
SEPTEMBER 9-12, 2010

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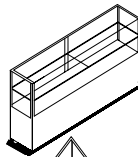
**DEADLINE DATE:
AUGUST 27, 2010**

Rental price includes delivery to and removal from your booth space.

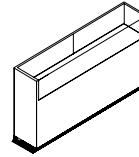
SHOWCASES



FULL VISION

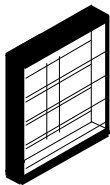


HALF VISION

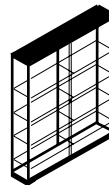


QUARTER VISION

The above Counter Cases are 38" High - 20" Deep, Light and Locks, Walnut Finish (Electrical Outlet NOT included)



REGULAR WALL CASE 84" HIGH



SEE - THRU WALL CASE 84" HIGH

Both cases 18" Deep, Adjustable Glass Shelves, Glass Sliding Doors & Light, Walnut Finish (Electrical Outlet NOT included)
Electrical orders must be placed with

INDICATE YOUR REQUIREMENTS:

TYPE	QUANTITY	PRICE EACH	AMOUNT
6' FULL VISION		\$390.00	\$
6' HALF VISION		\$390.00	\$
6' QUARTER VISION		\$390.00	\$
6' REGULAR WALL CASE		\$450.00	\$
6' SEE - THRU WALL CASE		\$555.00	\$

IMPORTANT: To ensure that your selection will be available you must place your order before the Deadline Date. No guarantee on choice after Deadline Date. Vista is not liable for contents, damages or breakage after cases have been delivered.

PAYMENT POLICY: Payment in full of rental charges including applicable tax, must accompany your order. Invoices must be settled at the Service Desk prior to Show closing. No telephone orders accepted. All Charges Payable in U.S. Funds only. Check, Cash, Travelers Checks, VISA, MasterCard, and American Express are accepted.

CANCELLATION POLICY: Items cancelled before the deadline date will be refunded at 50%. **NO REFUNDS AFTER DEADLINE DATE.**

**SUBJECT TO NJ SALES TAX (7%)
FULL PAYMENT MUST ACCOMPANY ORDER
TOTAL ALL ITEMS ORDERED
ATTACH TO PAYMENT & CREDIT CARD AUTHORIZATION FORM
ENTER TOTALS**

Company Name _____ Booth _____

Street Address _____ Phone# _____

City _____ State _____ Zip _____ Fax # _____

Ordered by (Print or Type) _____ E-Mail _____

Signature _____ Title _____

MAIL OR FAX TO VISTA CONVENTION SERVICES BEFORE DEADLINE DATE



IMPORTANT NOTICE

TO EXHIBITORS AND CONVENTION ATTENDEES

The Trump Marina Hotel Casino does not have facilities for the storage of exhibits and/or exhibit materials, including packages marked as "Hold for Guest Arrival." All materials **MUST** be shipped directly to Vista Convention Services for transport to the Hotel on day of load-in (set-up).

If you do not follow the above instructions and ship directly to the Hotel, your shipment will be rerouted to Vista Convention Services warehouse for storage and re-delivery to the Hotel on the day of load-in (set-up). You should be aware that there will be an added charge from Vista Convention Services to you for the re-routing of your shipment.

NOTE: The additional charge for material being rerouted to the company will be in addition to the normal charge for material handling by the drayage company. This means you will incur a double charge.

Exhibitors may supply their own flooring (carpet, carpet padding, tile, wood, etc.) However, all flooring must be installed and removed by Vista's labor, using the Labor Order Form enclosed in the kit.

Your adherence to the above will help us serve you better! We appreciate your cooperation!

**ATLANTIC CITY
IN-WATER
POWER BOAT SHOW**

**TRUMP MARINA HOTEL & CASINO
ATLANTIC CITY, NEW JERSEY
SEPTEMBER 9-12, 2010**



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**MATERIAL
HANDLING
ORDER FORM**

**DEADLINE DATE:
SEE #3**

RATES AND SHIPPING INSTRUCTIONS

1. Vista Convention Services has been designated as the official drayage contractor with responsibility for the unloading, delivery, reloading and processing of all exhibitors' freight shipments.
2. **ALL SHIPMENTS MUST BE SENT PREPAID** and all shipments must have a bill-of-lading showing number of pieces, weight, and description of merchandise. Trucks without a bill-of-lading or documented weight, estimated weights will prevail. Estimated weights will be binding by both parties.
3. **WHEN TO SHIP: SHIPMENTS CONSIGNED TO THE WAREHOUSE MUST ARRIVE NOT LATER THAN FRIDAY, SEPTEMBER 3, 2010. SHIPMENTS RECEIVED AFTER THIS DATE WILL BE SUBJECT TO 25% SURCHARGE.**
4. **WHERE TO SHIP:**

Address all shipments consigned to WAREHOUSE to:

Exhibitor's Name _____
Booth No. _____

**ATLANTIC CITY IN-WATER POWER BOAT SHOW
c/o Vista Convention Services
6634 Delilah Road
Egg Harbor Township, NJ 08234**

5. **RATE SCHEDULE:** Warehouse Inquiries: (609) 383-6020
 - A. WAREHOUSE ADVANCE RECEIVING - Roundtrip - CRATED MATERIALS**
ST Rate: \$52.00 per cwt. - 200# Minimum
The above rate includes the following:
 - *Receive crated shipments only at our warehouse 30 days prior to Show.
 - *Deliver to booth space.
 - *Removal, storage, return of empty containers.
 - *Pick-up at the booth and load onto outbound carrier.
 - *Shipments of loose or uncrated materials will not be received at warehouse.
 - B. DIRECT SHIPMENT TO SHOWSITE - Roundtrip - CRATED MATERIALS**
ST Rate: \$52.00 per cwt. - 200# Minimum
The above rate includes the following:
 - *Receive shipments at showsite on move-in dates.
 - *Deliver to booth space.
 - *Removal, storage, return of empty containers.
 - *Pick-up at the booth and load onto outbound carrier.
 - C. DIRECT SHIPMENT TO SHOWSITE - Roundtrip - UNCRATED AND LOOSE MATERIALS**
ST Rate: \$70.00 per cwt. - 200# Minimum
The above rate includes the following:
 - *Receive shipments at showsite on move-in dates.
 - *Deliver to booth space.
 - *Removal, storage, return of empty containers.
 - *Pick-up at the booth and load onto outbound carrier.

- D. OVERTIME RATE: Add 25% if handled IN or OUT on overtime.
Add 50% if handled both IN & OUT on overtime.**

All shipments handled on Saturday, Sunday and holidays and before 8:00 AM or checked in after 3:00 PM on weekdays will be charged at the overtime rate.

ALL CHARGES SUBJECT TO NJ SALES TAX (7%)

**ATLANTIC CITY
IN-WATER
POWER BOAT SHOW**

**TRUMP MARINA HOTEL & CASINO
ATLANTIC CITY, NEW JERSEY
SEPTEMBER 9-12, 2010**



6804 DELILAH ROAD
PO BOX 3000
PLEASANTVILLE, NJ 08232
Tel: (609) 485-2421 Fax: (609) 485-2392
WWW.VISTACS.COM

**MATERIAL
HANDLING
RECAP**

**WAREHOUSE
DEADLINE DATE:
SEPTEMBER 3, 2010**

SHIPPING AND MATERIAL HANDLING RECAP

For complete information and descriptions on shipping and material handling, refer to the MATERIAL HANDLING order form in this Exhibitor Service Manual.

COMPUTATION OF ORDER: When recording weight, round up to the next 100 pounds.		
A. CRATED AND/OR SKIDDED FLOOR LOAD SHIPMENTS		
Warehouse We will ship _____ lbs. @ \$52.00 per 100 lbs. (200 lb. minimum/\$104.00)		\$ _____
B. CRATED AND/OR SKIDDED FLOOR LOAD SHIPMENTS		
Showsite We will ship _____ lbs. @ \$52.00 per 100 lbs. (200 lb. minimum/\$104.00)		\$ _____
C. UNCRATED, UNSKIDDED OR WRAPPED SHIPMENTS (SHOWSITE SHIPMENTS ONLY)		
Showsite We will ship _____ lbs. @ \$70.00 per 100 lbs. (200 lb. minimum/\$140.00)		\$ _____
E. OVERTIME FEES		
All rates quoted above are straight time rates. All freight received at the warehouse and/or showsite that must be moved into or out of your booth before 8:00 a.m. or after 4:30 p.m. on weekdays, or anytime on Saturday, Sunday or Holidays, will be charged each way in addition to the above rates.		
Warehouse We will ship _____ lbs. @ \$13.00 per 100 lbs. (200 lb. minimum/\$26.00)		\$ _____
Showsite Crated We will ship _____ lbs. @ \$13.00 per 100 lbs. (200 lb. minimum/\$26.00)		\$ _____
Showsite Loose We will ship _____ lbs. @ \$17.50 per 100 lbs. (200 lb. minimum/\$35.00)		\$ _____
Delivery After Deadline Date: Shipments received at the warehouse after 3:30pm or after Friday, September 3, 2010 , and any shipment received at showsite after show opening will be charged 25% in addition to the above rates.		
Note: Due to possible move-in on overtime and move-out on overtime, overtime fees will be applied	7% Sales Tax	\$ _____
	PAYMENT ENCLOSED	\$ _____

We understand that your calculation is only an estimate. Invoicing will be completed from the actual weight as listed on the inbound bills of lading. Adjustments will be made accordingly. Adjustments must be paid at show site. If you have any questions about material handling, please contact Vista Convention Services, Exhibitor Service Department.

COMPANY NAME:

BOOTH #

Retain one copy for your files. Attach the original to the PAYMENT AND CREDIT CARD CHARGE AUTHORIZATION form.

ADVANCE WAREHOUSE SHIPMENTS ONLY

FROM: _____

TO: _____ (EXHIBITOR NAME) _____ (BOOTH #)

ATLANTIC CITY IN-WATER POWER BOAT SHOW
c/o VISTA CONVENTION SERVICES
6634 DELILAH ROAD
EGG HARBOR TOWNSHIP, NJ 08234

FOR ADVANCE SHIPMENTS ONLY

ADVANCE WAREHOUSE SHIPMENTS ONLY

FROM: _____

TO: _____ (EXHIBITOR NAME) _____ (BOOTH #)

ATLANTIC CITY IN-WATER POWER BOAT SHOW
c/o VISTA CONVENTION SERVICES
6634 DELILAH ROAD
EGG HARBOR TOWNSHIP, NJ 08234

ADVANCE WAREHOUSE SHIPMENTS ONLY

FROM: _____

TO: _____ (EXHIBITOR NAME) _____ (BOOTH #)

ATLANTIC CITY IN-WATER POWER BOAT SHOW
c/o VISTA CONVENTION SERVICES
6634 DELILAH ROAD
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ADVANCE WAREHOUSE SHIPMENTS ONLY

FROM: _____

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